

# COMMERCIAL WATER SOURCE HEAT PUMPS REBATE APPLICATION

## SECTION A. CUSTOMER INFORMATION (please print)

### Step 1:

<input type="text"/>	<input type="text"/>	<input type="text"/>	
Account Name	Doing Business As (if different from Account Name)	Account Number	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Installation Address	City	State	Zip Code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mailing Address (if different from Installation Address)	City	State	Zip Code

### Step 2:

Please apply rebate to our account.      **NOTE: We do not send rebate checks by mail. Rebates will be available for office pickup or hand delivered. Rebates \$500 and less will be issued as a bill credit to your account. If a box is not checked, rebates greater than \$500 will also be issued as a bill credit.**  
 Please provide a rebate check.

### Step 3:

#### How did you hear about CONSERVE & SAVE™? (pick one)

Contractor/Retailer   
  Radio/TV   
  Social Media   
  RPU Plugged In Newsletter   
  RPU Employee   
  RPU Website   
  Other:

### Step 4:

**Type of Business:**

<input type="checkbox"/> Church	<input type="checkbox"/> Government	<input type="checkbox"/> Grocery	<input type="checkbox"/> Health	<input type="checkbox"/> Industrial	<input type="checkbox"/> Lodging
<input type="checkbox"/> Multi-Family	<input type="checkbox"/> Office	<input type="checkbox"/> Restaurant	<input type="checkbox"/> Retail	<input type="checkbox"/> School	<input type="checkbox"/> Other: <input type="text"/>

## SECTION B. CONTACT INFORMATION (please print) / CUSTOMER SIGNATURE

**ATTENTION: ALL INVOICES OR RECEIPTS AND ALL SPECIFICATION SHEETS MUST BE INCLUDED WITH YOUR FULLY-COMPLETED AND SIGNED APPLICATION OR APPLICATION WILL BE RETURNED.**

<input type="text"/>	<input type="text"/>	<input type="text"/>
Contact Name (rebate check will be mailed to contact)	Daytime Phone Number (with area code)	Email

By typing my first and last names in the box below, I am signing this document and certify that all the information in the application (including any associated worksheets) is correct to the best of my knowledge. I have read and agree to the Terms and Conditions on the back of this application booklet. I understand that if any equipment in conjunction with this application is ordered, purchased, or installed before approval from Rochester Public Utilities (RPU) is received, the proposed project may not qualify for a rebate.

<input type="text"/>	<input type="text"/>
Customer's Signature	Date

Check here if you DO NOT give us permission to use your business name in advertising our CONSERVE & SAVE™ programs.

## SECTION C. CONTRACTOR / VENDOR INFORMATION (please print)

<input type="text"/>	<input type="text"/>		
Company Name	Contact Name		
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address	City	State	Zip
<input type="text"/>	<input type="text"/>		
Daytime Phone Number (with area code)	Email		

### OFFICE USE ONLY

Date Received:

TOTAL REBATE AMOUNT:

Inspected (Date & Initials):

Pre:

Post:

Approval:

\$

Date:

A/N:

## SECTION D. REBATE INFORMATION – WATER SOURCE HEAT PUMPS

PROJECT TYPE:  New Construction  Retrofit

**EXISTING (OLD) SYSTEM** (if applicable):

COOLING			HEATING		
A	B	C	D	E	F
Unit Code (Table 1)	Size of Unit (Tons)	Rated Efficiency (enter value, then check SEER* or EER*)	Equipment Type (Furnace, Boiler, etc.)	Rated Input (BTU's)	Rated Efficiency (enter value, then check HSPF* or AFUE*)
1.		<input type="checkbox"/> SEER <input type="checkbox"/> EER			<input type="checkbox"/> HSPF <input type="checkbox"/> AFUE
2.		<input type="checkbox"/> SEER <input type="checkbox"/> EER			<input type="checkbox"/> HSPF <input type="checkbox"/> AFUE
3.		<input type="checkbox"/> SEER <input type="checkbox"/> EER			<input type="checkbox"/> HSPF <input type="checkbox"/> AFUE
4.		<input type="checkbox"/> SEER <input type="checkbox"/> EER			<input type="checkbox"/> HSPF <input type="checkbox"/> AFUE
5.		<input type="checkbox"/> SEER <input type="checkbox"/> EER			<input type="checkbox"/> HSPF <input type="checkbox"/> AFUE
6.		<input type="checkbox"/> SEER <input type="checkbox"/> EER			<input type="checkbox"/> HSPF <input type="checkbox"/> AFUE

**TABLE 1 – EXISTING COOLING EQUIPMENT – UNIT CODES & EQUIPMENT TYPES**

Unit Code	Equipment Description
UT-1	Rooftop/Packages AC: Less than or equal to 65,000 BTU/hour (5.4 Tons)
UT-2	Rooftop/Packages AC: 65,001 – 134,999 BTU/hour (5.4 – 11.2 Tons)
UT-3	Rooftop/Packages AC: 135,000 – 239,999 BTU/hour (11.2 – 20 Tons)
UT-4	Rooftop/Packages AC: 240,000 – 759,999 BTU/hour (20 – 63.3 Tons)
UT-5	Rooftop/Packages AC: 760,000 BTU/hour and greater (63.3+ Tons)
PTAC	Packaged Terminal Units (all sizes)
PTHP	Packaged Terminal Heat Pump Units (all sizes)

**\*Efficiency Ratings by AHRI (www.ahrirectory.org):**

AFUE = Annual Fuel Usage Efficiency  
 COP = Coefficient of Performance  
 EER = Energy Efficiency Rating (low speed)  
 HSPF = Heating Seasonal Performance Factor  
 SEER = Seasonal Energy Efficiency Rating

**NEW SYSTEM: Must be < 11.25 Tons (135,000 BTU/hour) to qualify**

NEW SYSTEM: WATER SOURCE HEAT PUMPS									REBATE					
G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
Unit Code (Table 2)	Manufacturer Name	Model Number	Size^ (Tons)	Quantity	Annual Cooling Hours (Table 3)	Minimum Efficiency (Table 2)	AHRI EER Rating*	Equipment Cost	Base Rebate \$/Ton (Table 2)	Base Rebate (J x K x P)	Eligible Efficiency Bonus (N - M)	Efficiency Bonus Rebate \$/Ton (Table 2)	Efficiency Bonus Rebate (R x S) x (J x K x \$10)	Total Rebate (Q + T)
1.									\$50			\$4		
2.									\$50			\$4		
3.									\$50			\$4		
4.									\$50			\$4		
5.									\$50			\$4		
6.									\$50			\$4		

**TOTAL REBATE:**

**TABLE 2 – NEW SYSTEM – UNIT CODES, QUALIFYING EFFICIENCIES, AND REBATE SCHEDULE – WATER SOURCE HEAT PUMPS (WSHP)**

Unit Code	Qualifying Equipment	Minimum Efficiency	Base Rebate (\$/Ton)	Efficiency Bonus Rebate** (\$/Ton)
WSHP-1	less than 17,000 BTU/hour	13.3 EER	\$50	\$4
WSHP-2	17,000 BTU/hour – 134,999 BTU/hour	13.3 EER	\$50	\$4

**TABLE 3 – GUIDELINES FOR COOLING HOURS**

Business Type	Cooling Hours
Convenience Store	986
Education – Community College/University	785
Education – Primary	408
Education – Secondary	563
Health/Medical – Clinic	865
Health/Medical – Hospital	1,298
Lodging	754
Manufacturing	589
Office – Low Rise	446
Office – Mid Rise	651
Office – High Rise	1,263
Other/Miscellaneous	729
Restaurant	652
Retail – Large Department Store	686
Retail – Strip Mall	574
Warehouse	409

\* **Efficiency Ratings by AHRI (www.ahridirectory.org):** SEER = Seasonal Energy Efficiency Rating; EER = Energy Efficiency Rating

^ **Cooling Tons** = BTU/hour cooling capacity ÷ 12,000

**Qualifying Water Source Heat Pump** efficiency ratings are determined using the Air Conditioning, Heating, and Refrigeration Institute's (AHRI) directory, which may be found at www.ahridirectory.org. EER rating is at AHRI/ISO 13256-1 cooling conditions of 86° F entering water temperature and 80.6° F dry bulb/66.2° F wet bulb entering air temperature (water loop heat pump). **A copy of the manufacturer's applicable unit rating must accompany this application.**

\*\***Efficiency Bonus Rebate** provides an additional incentive for each 0.1 EER above the Minimum Efficiency.

## SECTION E. TERMS AND CONDITIONS

### 1. ELIGIBILITY

Rebates are available to non-residential customers of Rochester Public Utilities (RPU). All products must be in use in facilities in RPU's service territory.

### 2. APPLICATION

Program is offered January 1 through December 31 of the respective calendar year. **Due to limited funding, this rebate offer can be changed or withdrawn at any time without notice and is available on a first-come, first-served basis.** All projects must be pre-approved by RPU to qualify for a rebate. The entire rebate application must be read and filled out completely or the application will be returned.

### 3. INSPECTION AND VERIFICATION

RPU reserves the right to inspect the customer's facility through on-site visits before and after new equipment installation or inventory to verify rebate eligibility. RPU reminds you to follow all local permitting and building code ordinances.

### 4. INSTALLATION AND REBATE AMOUNTS

Qualifying energy-efficient equipment installed and operational within six (6) months of the date of purchase are eligible for rebate. Additional time may be granted subject to RPU's pre-approval. In no case will the rebate paid by RPU exceed the purchase price of the equipment. The maximum rebate amount is \$100,000 per customer location per technology per year.

### 5. INVOICE AND PAYMENT

Following inspection and verification (see #3) and completed installation, the customer must notify RPU and submit original invoices specifying the model number, quantity and price of all materials purchased, the date ordered, installation costs, and applicable taxes. After satisfactory review of the application and invoices, a rebate check or bill credit will be issued to the customer. Vendors or contractors are not eligible to receive their customer's rebate. Please allow 6-10 weeks from the date of application submission for delivery of rebate check or bill credit. RPU reserves the right to apply the rebate to past due accounts.

### 6. EQUIPMENT ELIGIBILITY REQUIREMENTS

Equipment must be new. Eligible high-efficiency heat pumps must meet or exceed RPU's minimum efficiency requirements as identified in Table 2 according to its qualifying equipment description/category.

**Qualifying water source heat pump** efficiency ratings are determined using the Air Conditioning, Heating, and Refrigeration Institute's (AHRI) directory, which may be found at [www.ahridirectory.org](http://www.ahridirectory.org). Efficiency rating (EER) is at AHRI/ISO 13256-1 cooling conditions. A copy of the manufacturer's applicable unit rating must accompany this application. Eligible water source heat pumps must replace cooling equipment of lesser efficiencies and of equivalent or greater cooling capacity (Tons or BUT/hour) to qualify for a rebate.

### 7. TAX INFORMATION

RPU will not be responsible for any tax liability imposed as a result of the rebate payment(s). Customers are advised to consult their tax advisors for details.

### 8. DISCLAIMER

RPU does not guarantee that the implementation of energy-efficient measures or use of the equipment purchased or installed pursuant to this program will result in energy or cost savings. RPU makes no warranties, expressed or implied, with respect to any equipment purchased or installed including, but not limited to, any warrant of merchantability or fitness for purpose. In no event shall RPU be liable for any incidental or consequential damages. Customers are solely responsible for the proper disposal of existing equipment. Consult the Minnesota Pollution Control Agency (MPCA) office for details at 800-657-3864.

### 9. ENDORSEMENT

RPU does not endorse any particular vendor, manufacturer, product, or system in promoting this rebate program. Listing a vendor or product does not constitute an endorsement, nor does it imply that unlisted vendors or products are deficient or defective in any way.

### 10. PRIVACY

Information contained in this rebate application may be shared with the Minnesota Department of Commerce and our co-op partners and also may be used in our advertising efforts with your permission as granted in Section B of this rebate application.

### 11. APPLICATION SUBMISSION

Submit completed forms and required documentation to RPU.

**Send by Mail:** Rochester Public Utilities  
Attn: Rebate Processing  
4000 East River Rd NE  
Rochester, MN 55906-2813

**Send by Email:** [rebates@rpu.org](mailto:rebates@rpu.org)

**Questions:** 507-280-1537

**Website:** [www.rpu.org](http://www.rpu.org)