

# COMMERCIAL LIGHTING REBATE APPLICATION

## SECTION A. CUSTOMER INFORMATION (please print)

### Step 1:

<input type="text"/>	<input type="text"/>	<input type="text"/>	
Account Name	Doing Business As (if different from Account Name)	Account Number	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Installation Address	City	State	Zip Code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mailing Address (if different from Installation Address)	City	State	Zip Code

### Step 2:

Please apply rebate to our account.      **NOTE: We do not send rebate checks by mail. Rebates will be available for office pickup or hand delivered. Rebates \$500 and less will be issued as a bill credit to your account. If a box is not checked, rebates greater than \$500 will also be issued as a bill credit.**  
 Please provide a rebate check.

### Step 3:

How did you hear about CONSERVE & SAVE™? (pick one)

Contractor/Retailer   
  Radio/TV   
  Social Media   
  RPU Plugged In Newsletter   
  RPU Employee   
  RPU Website   
  Other:

### Step 4:

Type of Business:

<input type="checkbox"/> Church	<input type="checkbox"/> Government	<input type="checkbox"/> Grocery	<input type="checkbox"/> Health	<input type="checkbox"/> Industrial	<input type="checkbox"/> Lodging
<input type="checkbox"/> Multi-Family	<input type="checkbox"/> Office	<input type="checkbox"/> Restaurant	<input type="checkbox"/> Retail	<input type="checkbox"/> School	<input type="checkbox"/> Other: <input type="text"/>

## SECTION B. CONTACT INFORMATION (please print) / CUSTOMER SIGNATURE

**ATTENTION: ALL INVOICES OR RECEIPTS AND ALL SPECIFICATION SHEETS MUST BE INCLUDED WITH YOUR FULLY-COMPLETED AND SIGNED APPLICATION OR APPLICATION WILL BE RETURNED.**

<input type="text"/>	<input type="text"/>	<input type="text"/>
Contact Name (rebate check will be mailed to contact)	Daytime Phone Number (with area code)	Email

By typing my first and last names in the box below, I am signing this document and certify that all the information in the application (including any associated worksheets) is correct to the best of my knowledge. I have read and agree to the Terms and Conditions on the back of this application booklet. I understand that if any equipment in conjunction with this application is ordered, purchased, or installed before approval from Rochester Public Utilities (RPU) is received, the proposed project may not qualify for a rebate.

<input type="text"/>	<input type="text"/>
Customer's Signature	Date

Check here if you DO NOT give us permission to use your business name in advertising our CONSERVE & SAVE™ programs.

## SECTION C. CONTRACTOR / VENDOR INFORMATION (please print)

<input type="text"/>	<input type="text"/>		
Company Name	Contact Name		
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address	City	State	Zip
<input type="text"/>	<input type="text"/>		
Daytime Phone Number (with area code)	Email		

### OFFICE USE ONLY

Date Received:

TOTAL REBATE AMOUNT:

Inspected (Date & Initials):

Pre:

Post:

Approval:

\$

Date:

A/N:

## SECTION D. REBATE INFORMATION – LIGHTING EQUIPMENT

PROJECT		OLD EQUIPMENT			NEW EQUIPMENT							REBATE	
A	B	C	D	E	F	G	H	I	J	K	L	M	N
Project Type	Old Equipment Code*	Old Equipment Description	Quantity	New Equipment Code*	New Equipment Manufacturer Name and Model Number	LED Bulb/Fixture Wattage (if applicable)	Quantity	Annual Hours of Operation (use Table 1 if actual hours are unknown)	Is This Space Air Conditioned?	Space Type	Total Equipment Cost (excluding labor) (Unit Cost x H)	Rebate per Equipment*	Total Rebate (H x M)
1. <input type="checkbox"/> Retrofit <input type="checkbox"/> New Construction									<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Interior <input type="checkbox"/> Exterior <input type="checkbox"/> Exterior 24/7			
2. <input type="checkbox"/> Retrofit <input type="checkbox"/> New Construction									<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Interior <input type="checkbox"/> Exterior <input type="checkbox"/> Exterior 24/7			
3. <input type="checkbox"/> Retrofit <input type="checkbox"/> New Construction									<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Interior <input type="checkbox"/> Exterior <input type="checkbox"/> Exterior 24/7			
4. <input type="checkbox"/> Retrofit <input type="checkbox"/> New Construction									<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Interior <input type="checkbox"/> Exterior <input type="checkbox"/> Exterior 24/7			
5. <input type="checkbox"/> Retrofit <input type="checkbox"/> New Construction									<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Interior <input type="checkbox"/> Exterior <input type="checkbox"/> Exterior 24/7			
6. <input type="checkbox"/> Retrofit <input type="checkbox"/> New Construction									<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Interior <input type="checkbox"/> Exterior <input type="checkbox"/> Exterior 24/7			
7. <input type="checkbox"/> Retrofit <input type="checkbox"/> New Construction									<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Interior <input type="checkbox"/> Exterior <input type="checkbox"/> Exterior 24/7			

**TABLE 1 – GUIDELINES FOR ANNUAL HOURS OF OPERATION IF ACTUAL HOURS ARE UNKNOWN:**

Building Type	Estimated Hours	Building Type	Estimated Hours
24-Hour Facility	8,766	Other/Miscellaneous	4,576
Exterior Lighting	4,903	Restaurant	3,673
Grocery/Supermarket	5,802	Retail	4,719
Health	5,095	Safety or Code Required	8,766
Hospital	6,038	School – College	3,540
Hotel/Motel	3,044	School – Elementary	2,422
Manufacturing	5,200	School – Secondary	4,311
Office	4,439	Warehouse	4,746

**SECTION D: LIGHTING EQUIPMENT TOTAL REBATE:**

**\* For equipment codes and rebate amounts, please see the Rebate Tables included with this application or visit [www.rpu.org](http://www.rpu.org).**

DEFINITIONS:		
CFL – Compact Fluorescent Lamp	HPS – High Pressure Sodium	RLO – Reduced Light Output
HBF – High Ballast Factor	LEC – Light Emitting Capacitor	VHO – Very High Output
HID – High Intensity Discharge	LED – Light Emitting Diode	ES – ENERGY STAR®
HO – High Output	MH – Metal Halide	DLC – DesignLights Consortium

## SECTION E. REBATE INFORMATION – LED LIGHTING IN ENCLOSED REFRIGERATED DISPLAY CASES

CASE INFORMATION			OLD EQUIPMENT		NEW EQUIPMENT					REBATE	
A	B	C	D	E	F	G	H	I	J	K	L
Project Type (check one)	Case Manufacturer/ Description (ex. "Zero Zone – pizza case #1")	Case Door Quantity (converted to LED)	Equipment Code*	Quantity	Equipment Code*	LED Wattage per Strip (watts)	Quantity	Annual Hours of Operation	Total Equipment Cost (excluding labor) (Unit Cost x H)	Rebate per Door*	Total Rebate (C x K)
1.	<input type="checkbox"/> Retrofit <input type="checkbox"/> New Case							6,205			
2.	<input type="checkbox"/> Retrofit <input type="checkbox"/> New Case							6,205			
3.	<input type="checkbox"/> Retrofit <input type="checkbox"/> New Case							6,205			

\* For equipment codes and rebate amounts, please see the Rebate Tables included with this application or visit [www.rpu.org](http://www.rpu.org).

SECTION E: LED LIGHTING IN ENCLOSED REFRIGERATED DISPLAY CASES TOTAL REBATE:

## SECTION F. REBATE INFORMATION – OCCUPANCY SENSORS/PHOTOCELLS

CONTROLLED EQUIPMENT							OCCUPANCY SENSORS / PHOTOCELLS						REBATE	
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
Project Type <sup>^</sup> (check one)	Equipment Code*	Controlled Equipment Description	Average Fixture Wattage (total wattage ÷ number of fixtures)	Low-Wattage Fluorescent Lamps? (if applicable)	Quantity Controlled by Sensors/ Photocells	Annual Hours of Operation (Table 1)	Equipment Code*	Sensor/ Photocell Description	Quantity	Is This Space Air Conditioned?	% of Time Lights Are Off (Table 2)	Total Equipment Cost (excluding labor) (Unit Cost x J)	Rebate per Sensor/ Photocell*	Total Rebate (J x N)
1.	<input type="checkbox"/> Retrofit <input type="checkbox"/> New Construction <sup>^</sup>			<input type="checkbox"/> Yes <input type="checkbox"/> No						<input type="checkbox"/> Yes <input type="checkbox"/> No				
2.	<input type="checkbox"/> Retrofit <input type="checkbox"/> New Construction <sup>^</sup>			<input type="checkbox"/> Yes <input type="checkbox"/> No						<input type="checkbox"/> Yes <input type="checkbox"/> No				
3.	<input type="checkbox"/> Retrofit <input type="checkbox"/> New Construction <sup>^</sup>			<input type="checkbox"/> Yes <input type="checkbox"/> No						<input type="checkbox"/> Yes <input type="checkbox"/> No				

<sup>^</sup> Only photocells are eligible for new construction rebates. Occupancy sensors are required for new construction by code.

SECTION F: OCCUPANCY SENSORS/PHOTOCELLS TOTAL REBATE:

**TABLE 2 – GUIDELINES FOR % OF TIME LIGHTS ARE OFF IF ACTUAL % IS UNKNOWN:**

Sensor Type	% of Time Lights Are Off
Integrated Occupancy Sensor	30%
Occupancy Sensor – Ceiling Mount	30%
Occupancy Sensor – Wall Mount	30%
Photocell – Continuous Dimming	43%
Photocell – Multiple Step Dimming	35%
Photocell – On/Off	27%

\* For equipment codes and rebate amounts, please see the Rebate Tables included with this application or visit [www.rpu.org](http://www.rpu.org).

## SECTION G. TERMS AND CONDITIONS

### 1. ELIGIBILITY

Rebates are available to non-residential customers of Rochester Public Utilities (RPU). All products must be in use in facilities in RPU's service territory. Rebates are for installed equipment only. For lighting retrofit systems to be eligible, they must show a net reduction in kWh usage from that of the existing lighting system.

### 2. APPLICATION

Program is offered January 1 through December 31 of the respective calendar year. **Due to limited funding, this rebate offer can be changed or withdrawn at any time without notice and is available on a first-come, first-served basis.** All projects must be pre-approved by RPU to qualify for a rebate. The entire rebate application must be read and filled out completely or the application will be returned.

### 3. INSPECTION AND VERIFICATION

RPU reserves the right to inspect the customer's facility through on-site visits before and after new equipment installation or inventory to verify rebate eligibility. RPU reminds you to follow all local permitting and building code ordinances.

### 4. INSTALLATION AND REBATE AMOUNTS

Qualifying energy-efficient equipment installed and operational within six (6) months of the date of purchase are eligible for rebate. Additional time may be granted subject to RPU's pre-approval. In no case will the rebate paid by RPU exceed the purchase price of the equipment. The maximum rebate amount is \$100,000 per customer location per technology per year.

### 5. INVOICE AND PAYMENT

Following inspection and verification (see #3) and completed installation, the customer must notify RPU and submit original invoices specifying the model number, quantity and price of all materials purchased, the date ordered, installation costs, and applicable taxes. After satisfactory review of the invoices and on-site verification, a rebate check will be issued to the customer. Vendors or contractors are not eligible to receive the rebate. Please allow 6–10 weeks from the date of on-site inspection for delivery of payment. RPU reserves the right to apply rebates to past due accounts.

### 6. EQUIPMENT ELIGIBILITY REQUIREMENTS

**Exit Signs:** Only new exit signs that replace incandescent or CFL exit signs qualify. All new exit signs must meet UL-924 requirements. Exit signs must have a usage level less than 5 watts per face. New exit signs must meet local fire codes. Retrofit kits are not eligible.

#### **LED Lighting in Enclosed Refrigerated Display Cases:**

- Applicable to low and medium temperature enclosed display cases with access by customers (open display cases and closed rear-entry deli cases excluded from this prescriptive program).
- For existing case lighting replacement, LED lighting system must replace a fluorescent lighting system and the existing fluorescent fixture end connectors and ballasts must be permanently removed and properly disposed of.
- For new cases, LED lighting system must be installed in lieu of a fluorescent lighting system.
- LED lighting system must be a permanently installed luminaire.
- LED lighting system color rendering index (CRI) must be equal to or greater than 70.
- LEDs must maintain no less than 70% of initial lumen output at 50,000 hours of operation.
- Manufacturer's warranty must be a minimum of 3 years and must include luminaires, mounting hardware, power supplies, and LEDs.
- The power supply must meet the following requirements:
  - Efficiency of at least 85% at 120 volts.
  - Power factor of at least 0.9.
  - Total harmonic distortion (THD) of 20% or less.

**LED Lamps and Fixtures with Integrated Occupancy Sensors:** To qualify, the occupancy sensor must be permanently integrated into the lamp or fixture by the manufacturer (non-removable). Integrated occupancy sensor rebates apply to sensors permanently integrated to LED lamps and fixtures only. Only retrofit projects qualify for additional integrated occupancy sensor rebates. Occupancy sensors are required for new construction by code.

**Occupancy Sensors and Photocells:** Only photocells are eligible for new construction rebates. Occupancy sensors are required for new construction by code.

### 7. TAX INFORMATION

RPU will not be responsible for any tax liability imposed as a result of the rebate payment(s). Customers are advised to consult their tax advisors for details.

### 8. DISCLAIMER

RPU does not guarantee that the implementation of energy-efficient measures or use of the equipment purchased or installed pursuant to this program will result in energy or cost savings. RPU makes no warranties, expressed or implied, with respect to any equipment purchased or installed including, but not limited to, any warrant of merchantability or fitness for purpose. In no event shall RPU be liable for any incidental or consequential damages. Customers are solely responsible for the proper disposal of existing equipment. Consult the Minnesota Pollution Control Agency (MPCA) office for details at 800-657-3864.

### 9. ENDORSEMENT

RPU does not endorse any particular vendor, manufacturer, product, or system in promoting this rebate program. Listing a vendor or product does not constitute an endorsement, nor does it imply that unlisted vendors or products are deficient or defective in any way.

### 10. PRIVACY

Information contained in this rebate application may be shared with the Minnesota Department of Commerce and our co-op partners and also may be used in our advertising efforts with your permission as granted in Section B of this rebate application.

### 11. APPLICATION SUBMISSION

Submit completed forms and required documentation to RPU.

**Send by Mail:** Rochester Public Utilities  
Attn: Rebate Processing  
4000 East River Rd NE  
Rochester, MN 55906-2813

**Send by Email:** rebates@rpu.org

**Questions:** 507-280-1537

**Website:** www.rpu.org