

ROCHESTER PUBLIC UTILITIES BOARD

MEETING AGENDA –SEPTEMBER 24, 2013

RPU SERVICE CENTER
4000 EAST RIVER ROAD NE
ROCHESTER, MN 55906

4:00 PM

1. Approval of Minutes of August 27, 2013 Meeting
2. Approval of Accounts Payable

NEW BUSINESS

3. Open Comment Period
(This agenda section is for the purpose of allowing citizens to address the Utility Board. Comments are limited to 4 minutes, total comment period limited to 15 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Board meeting.)
4. SLP Decommissioning Status Update
5. General Manager's Report
6. Management Reports
7. Other Business
8. Adjourn

Following the meeting, the Board will adjourn for an informal planning session. No action will be taken by the Board during the session.

The agenda and board packet for Utility Board meetings are available on-line at www.rpu.org

ROCHESTER PUBLIC UTILITIES
BOARD MEETING MINUTES
August 27, 2013

Members Present: Mr. Williams, Mr. Stahl, Mr. Wojcik, Mr. Reichert and Mr. Browning
Absent: None
Also Present: Mr. Goslee, Assistant City Attorney

Board President Williams called the meeting to order at 4:00 p.m.

Mr. Williams welcomed Lana Anderson who is temporarily filling the role as Board secretary. The Board plans to name a new Board secretary at the September meeting.

1. Mr. Wojcik moved to approve the minutes of the July 30, 2013 meeting, seconded by Mr. Reichert.

All voting "AYE"

2. Mr. Reichert moved to approve the accounts payables, seconded by Mr. Browning.

All voting "AYE"

3. Mr. Williams opened the meeting for comments from the public. No one wished to be heard.

- 4a. Mr. Cook, Senior Electrical Engineer appeared before the Board to request approval for the installation of fiber cable and conduit around Willow Creek. MasTec North America, Inc. was lowest responsible bidder, and the labor and equipment in this bid was within the estimates. Mr. Wojcik moved to approve the bid from MasTec North America, Inc., seconded by Mr. Reichert.

All voting "AYE"

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a contract agreement with MasTec North America, Inc. and to request the Mayor and the City Clerk to execute the agreement for

Installation of Fiber Cable and Conduit

The amount of the contract agreement to be ONE HUNDRED TWO THOUSAND ONE HUNDRED FIVE AND NO/100 DOLLARS (\$102,105.00) and MasTec North America, Inc., being lowest responsible evaluated bidder.

- 4b. Mr. Nickels, Manager of System Operations/Reliability appeared before the Board to

request approval for the SCADA replacement project. The evaluation was done over a 10 year lifecycle. Mr. Reichert asked for clarification on how OSI scored so much higher than the other vendors. Mr. Williams commented that he was impressed with the supplier selection report. Mr. Stahl moved to approve the bid from OSI, seconded by Mr. Browning.

All voting "AYE"

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a contract agreement with OSI and to request the Mayor and the City Clerk to execute the agreement for

SCADA Replacement Project

The amount of a contract agreement to be ONE MILLION THREE HUNDRED EIGHTEEN THOUSAND FOUR HUNDRED EIGHTY-FIVE AND NO/100 DOLLARS (\$1,318,485) plus a 10% contingency, and an agreement for 5 years of Maintenance for THREE HUNDRED TWENTY THOUSAND NINE HUNDRED FIFTY- FOUR and NO/100 DOLLARS (\$320,954), and OSI being lowest responsible evaluated bidder.

- 4c. Mr. Monson, Supervisor of Facilities and Fleet appeared before the board to request approval for the SCADA disaster recovery site construction. Mr. Wojcik moved to approve the bid from Alvin E. Benike, seconded by Mr. Stahl.

All voting "AYE"

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a contract agreement with Alvin E. Benike, Inc. and to request the Mayor and City Clerk to execute the agreement for

Construction of the SCADA Disaster Recovery Site

The amount of the contract agreement to be TWO HUNDRED FORTY-NINE THOUSAND NINE HUNDRED EIGHTY-THREE AND NO/100 DOLLARS (\$249,983.00) and Alvin E. Benike, Inc. being lowest responsible bidder.

5. Mr. Stiller, Senior Electrical Engineer, appeared before the board to request approval for engineering services for the Chester substation CAPX line terminal. He mentioned that the length of these services would be approximately seven to nine months. These services are in the 2013 budget. Mr. Browning asked if these were funded from the bond, and Mr. Blom, Manager of Finance and Accounting, stated that they were. Mr. Reichert moved to approve the professional services agreement, seconded by Mr. Stahl.

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve an engineering services agreement with Burns & McDonnell Engineers Inc. and to

request the Mayor and City Clerk to execute the agreement for

Chester Substation CAPX Line Terminal

The amount of the agreement to be THREE HUNDRED FIVE THOUSAND AND NO/100 DOLLARS (\$305,000.00).

6. The Agreement for Authorized Representatives of Affected Facilities was discussed. Mr. Wojcik moved to approve the agreement, seconded by Mr. Stahl.

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to designate Mr. Walter Schlink and Mr. William Cook as Authorized Representatives of Affected Facilities as outlined in the attached Agreement for Authorized Representatives of Affected Facilities, and that that the Mayor and the City Clerk are requested to execute the agreement.

7. Mr. Blom discussed the requested change to the traffic signals rate tariff. This is not a rate change. This is a language change to allow traffic signals to be metered. Mr. Wojcik moved to approve the revision, seconded by Mr. Reichert.

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve an Agreement that the Common Council of the said City is requested to approve a revised Traffic Signals (TS) Rate Tariff which eliminates the language regarding electric metering from the tariff schedule effective October 1, 2013.

8. General Manager's Report
 - a. Mr. Kotschevar, Director of Core Services, mentioned that the Supreme Court ruled against Oronoco Township's request for rerouting the CAPX power line.
9. The management reports and financials were discussed.
10. Other Business:
 - a. Mr. Rovang, Senior Civil Engineer, gave an update on the progress of the replacement reservoir project.
 - b. Mr. Wojcik mentioned he met with one of the neighbors near the reservoir site regarding some concerns she had over the project and the loss of some of her trees. He recommended to the Board that RPU do some type of planting and landscaping at the end of the project. He mentioned the possibility of using a volunteer group for planting. It was also mentioned that a new Mayo sign is being put up near the entrance to the reservoir.
 - c. Mr. Wojcik also requested an update on the process at SLP regarding the staffing due to the decommissioning of the plant. Mr. Schlink responded that based on the upcoming retirements and the approved staffing level, there may be eight potential reassignments needed.

- d. Mr. Wojcik mentioned that he verified with Mr. Adkins that we can revise pole attachment agreements. Mr. Koshire will talk with Mr. Adkins regarding writing up a sample agreement.
 - e. It was mentioned that Mr. Koshire and Mr. Williams have discussed setting up a study session after the September board meeting.
 - f. A suggestion was made that in a future edition of Plugged In, a graph be pictured with bonding rates and a notation on where RPU came in on their recent bonds.
 - g. Community solar was discussed and Ms. Hanson, Manager of Marketing and External Affairs, has been working on this.
 - h. Mr. Reichert complimented the staff on cost control and stated the budget looks good.
8. Mr. Stahl moved to adjourn the meeting, seconded by Mr. Wojcik.

All voting "AYE"

The meeting adjourned at 5:05 p.m.

Submitted by:

Lorna Anderson
Secretary

Approved by the Board:

Greg Williams
Board President

Date

9/24/13