

FOR BOARD ACTION

Agenda Item # 4.b.

Meeting Date:

1/27/09

SUBJECT:

Consideration of Bids: Uniforms, Towels and Mats Cleaning Services Contract

PREPARED BY:

Bob Ledebuhr, C.P.M.
Materials Manager

ITEM DESCRIPTION:

RPU requires flame resistant (FR) uniforms for some of our employees. Per our union contracts, we also provide regular uniforms to another group of employees. We also have showers for those employees that want to/need to shower after their shift. For those individuals, we provide towels. For safety and cleanliness reasons, we put floor mats at virtually all of the entrances.

To provide these services, we contract with an outside firm that has the capability of correctly cleaning FR garments. To maintain their FR properties, they cannot be washed in a standard washing machine.

Bids were opened on January 20, 2009 for these services. Four bid packages were sent out and two bids were received. The bids are a unit price bid with an estimate on the volume. To accommodate a change in estimates for the number of uniforms or towels used, staff is recommending a plus or minus 20 % escalation in the total dollar amount. To maximize cost efficiencies and minimize service disruptions, we are recommending a five year contract. The first three years will be a firm price, and the fourth and fifth years may be adjusted by the CPI.

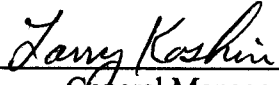
We have performed an evaluation of the bids and we recommend a contract with G&K Services. A copy of the bid tab sheet is attached for your reference.

FOR CAPITAL PURCHASES/BIDS/MAJOR PROJECTS:

The cost for these services have been approved in the 2009 budget. We will be seeking Board and Council approval of budget dollars for each of the subsequent years.

UTILITY BOARD ACTION REQUESTED:

The Board is requested to approve and recommend that the City Council approve the contract to G&K Services for a total of \$340,300, with a plus or minus 20% escalator for a five year period, and authorize the Mayor and the City Clerk to execute the Contract subject to the approval of the 2010, 2011, 2012 and 2013 RPU budgets by the Board and Council and review of the documents by the City Attorney.


General Manager


Date

ROCHESTER PUBLIC UTILITIES

Description	G&K Svcs		Aramark		Cintas		AmeriPride	
	Weekly \$/chg	Cost/Wk	Weekly \$/chg	Cost/Wk	Weekly \$/chg	Cost/Wk	Weekly \$/chg	Cost/Wk
	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Signed addendum								
FR Shirt	\$ 0.60	\$ 141.75	\$ 7,371.00	\$ 214.99	\$ 11,179.35			
FR Jeans/pants	\$ 0.60	\$ 141.75	\$ 7,371.00	\$ 212.63	\$ 11,056.50			
Ind. Blend Shirt LS/SS	\$ 0.35	\$ 45.94	\$ 2,388.75	\$ 60.38	\$ 3,139.50			
Ind. Seasonal Shirt	\$ 0.35	\$ 36.75	\$ 1,911.00	\$ 21.00	\$ 1,092.00			
100% Cotton Shirt LS/SS	\$ 0.60	\$ 78.75	\$ 4,095.00	\$ 65.63	\$ 3,412.50			
Cotton Seasonal Shirt	\$ 0.60	\$ 15.75	\$ 819.00	\$ 5.25	\$ 273.00			
Denim Jeans	\$ 0.50	\$ 131.25	\$ 6,825.00	\$ 144.38	\$ 7,507.50			
Industrial Overalls	\$ 1.00	\$ 5.00	\$ 260.00	\$ 4.50	\$ 234.00			
Floor Mats 3x4	\$ 1.50	\$ 40.50	\$ 2,106.00	\$ 29.16	\$ 1,516.32			
Floor Mats 3x10	\$ 3.00	\$ 48.00	\$ 2,496.00	\$ 43.20	\$ 2,246.40			
Floor Mats 4x6	\$ 2.40	\$ 84.00	\$ 4,368.00	\$ 75.60	\$ 3,931.20			
Floor Mats 4x6 w/IRPU Logo	\$ 2.40	\$ 7.20	\$ 374.40	\$ 6.48	\$ 336.96			
Floor Mats 5x12	\$ 6.00	\$ 6.00	\$ 312.00	\$ 5.40	\$ 280.80			
Bath towel, heavyweight, white	\$ 0.13	\$ 15.63	\$ 812.50	\$ 0.21	\$ 1,365.00			
Bath towel, Premium, white	\$ 0.11	\$ 14.30	\$ 743.60	\$ 0.26	\$ 1,757.60			
Terry rags	\$ 12.50	\$ 50.00	\$ 2,600.00	\$ 12.50	\$ 2,600.00			
Roll towels	\$ 1.25	\$ 62.50	\$ 3,250.00	\$ 1.05	\$ 2,730.00			
Roll towel cabinet	\$ -	\$ -	\$ -	\$ -	\$ -			
Multifold paper towels	\$ 27.99	\$ 111.96	\$ 5,821.92	\$ 25.00	\$ 5,200.00			
Locker charge	\$ -	\$ -	\$ -	\$ -	\$ -			
Environmental/energy charge		\$ -	\$ -	\$ -	\$ -			
Occasional cleaning - Est. 3 per year				4%	2%			
Est. 3 per year	qty/yr			qty/yr				
FR Parkas	\$ 0.90		\$ 113.40	\$ 2.00	\$ 252.00			
FR Bomber Jackets	\$ 0.90		\$ 113.40	\$ 2.00	\$ 252.00			
FR Bibs	\$ 0.90		\$ 94.50	\$ 2.00	\$ 210.00			
FR Coveralls	\$ 0.90		\$ 94.50	\$ 2.00	\$ 210.00			
Non-FR Parkas	\$ 0.90		\$ 40.50	\$ 1.00	\$ 45.00			
Non-FR Bomber Jackets	\$ 0.90		\$ 67.50	\$ 1.00	\$ 75.00			
Non-FR Bibs	\$ 0.90		\$ 40.50	\$ 1.00	\$ 45.00			
Non-FR Coveralls	\$ 0.90		\$ 13.50	\$ 1.00	\$ 15.00			
FR Hi-Visibility Vests	\$ 0.90		\$ 378.00	\$ 1.00	\$ 420.00			
Non-FR Hi-Visibility Vests	\$ 0.90		\$ 432.00	\$ 1.00	\$ 480.00			

Description	G&K Svcs	%/yr	est. # users	Cost/year	Aramark	%/yr	est. # users	Cost/year	Cintas	AmeriPride
Replacement costs Est ~ 10% per year										
FR Shirts, LS, regular sized and regular cut	\$ 37.50	0.10	15	\$ 632.81	\$	32.00	0.10	15	\$ 540.00	
FR Shirts, LS, special cut and outsized	\$ 37.50	0.10	30	\$ 1,265.63	\$	32.00	0.10	30	\$ 1,080.00	
FR Jeans & Dungarees	\$ 49.95	0.10	40	\$ 2,247.75	\$	44.00	0.10	40	\$ 1,980.00	
FR Pants	\$ 49.95	0.10	5	\$ 280.97	\$	42.00	0.10	5	\$ 236.25	
Industrial Shirt LS 65% polyester, 35% cotton regular sized	\$ 18.50	0.10	5	\$ 104.06	\$	8.40	0.10	5	\$ 47.25	
Industrial Shirt LS 65% polyester, 35% cotton special cut	\$ 18.50	0.10	10	\$ 208.13	\$	8.40	0.10	10	\$ 94.50	
Industrial Shirt SS 65% polyester, 35% cotton regular sized	\$ 18.50	0.10	5	\$ 104.06	\$	8.40	0.10	5	\$ 47.25	
Industrial Shirt SS 65% polyester, 35% cotton special cut	\$ 18.50	0.10	10	\$ 208.13	\$	8.40	0.10	10	\$ 94.50	
100% Cotton Shirt LS regular sized	\$ 21.00	0.10	10	\$ 236.25	\$	10.00	0.10	10	\$ 112.50	
100% Cotton Shirt LS special cut	\$ 21.00	0.10	25	\$ 590.63	\$	10.00	0.10	25	\$ 281.25	
100% Cotton Shirt SS regular sized	\$ 21.00	0.10	15	\$ 354.38	\$	10.00	0.10	15	\$ 168.75	
100% Cotton Shirt SS special cut	\$ 21.00	0.10	30	\$ 708.75	\$	10.00	0.10	30	\$ 337.50	
Denim Jeans & Dungarees	\$ 22.00	0.10	50	\$ 1,237.50	\$	16.00	0.10	50	\$ 900.00	
Industrial Overalls	\$ 25.00	0.10	1	\$ 28.13	\$	24.00	0.10	1	\$ 27.00	
Set-up charges for:										
FR Parkas	\$ 3.25		sewing of emblems		N/C					
FR Bomber Jackets	\$ 3.25		sewing of emblems		N/C					
FR Bibs	N/C		sewing of emblems		N/C					
FR Coveralls	\$ 3.25		sewing of emblems		N/C					
Non-FR Parkas	\$ 3.25		sewing of emblems		N/C					
Non-FR Bomber Jackets	\$ 3.25		sewing of emblems		N/C					
Non-FR Bibs	N/C				N/C					
Non-FR Coveralls	\$ 3.25		sewing of emblems		N/C					
Rental FR Shirts w/embroidery	\$ 3.25	0.10	45	\$ 164.53	\$	24.00	0.10	45	\$ 1,215.00	
Rental Shirts w/embroidery	\$ 3.25	0.10	80	\$ 292.50	\$	10.00	0.10	80	\$ 900.00	
Rental Shirts w/patch	\$ 3.25	0.10	30	\$ 109.69	\$	2.75	0.10	30	\$ 92.81	
Rental jeans/pants	\$ 3.25	0.10	50	\$ 182.81	\$	0.25	0.10	50	\$ 14.06	
Rental overalls	\$ 3.25	0.10	1	\$ 3.66	\$	0.25	0.10	1	\$ 0.28	
Sub-total per vendor										
				\$ 64,273.35						
Total w/ Environmental Charge				\$ 66,844.29						
3 year total				200,532.86						
year 4 w/ 3% increase				68,849.62						
year 5 w/ additional 3% increase				70,915.11						
Est. 5 year total				340,297.59						



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, that the Common Council of the said City is requested to approve a contract agreement with G&K Services and that the Common Council authorize the Mayor and the City Clerk to execute the agreement for

Uniforms, Towels and Mats Cleaning Services Contract

The amount of the contract agreement to be THREE HUNDRED FORTY THOUSAND THREE HUNDRED AND 00/100 DOLLARS (\$340,300.00) with a plus or minus 20% escalation and G&K Services being lowest responsible bidder. The term of the agreement is for five (5) years and is subject to the approval of the 2010, 2011, 2012 and 2013 RPU budgets by the Board and Council.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 27th day of January, 2009.

President

Secretary