

## FOR BOARD ACTION

Agenda Item # 7b.

Meeting Date:

1/27/04

**SUBJECT:** 2004/2005 Tree Trimming Services

**PREPARED BY:** Mark Kotschevar, Manager of Maintenance and Construction

### ITEM DESCRIPTION:

Bids were opened on January 20, 2004 for contract tree trimming services. Attached is a tab sheet showing the results of the bids. The request for bids asked for lump sum bids by feeder map and a two year hourly crew bid. The hourly crew bids are based on estimated hours of one crew for 1880 hrs with a second crew for 800 hrs in 2004 and one crew for 2000 hrs with a second crew for 800 hrs in 2005. These prices are almost identical to what RPU paid in 2002/2003 for these same services. A total of \$265,000.00 is in the 2004 budget for tree trimming services. With the hourly crews totaling \$175,138.00 this leaves \$89,862.00 for the lump sum work. The total of the low bids for the lump sum work is \$154,631.00. It is staff's recommendation that drawing 303 and 405 not be awarded to reduce the total lump sum trimming expenditures to 95,981.00. This results in a total bid amount of \$271,119.00. Staff can regulate the hourly crew work to stay within the \$265,000 budgeted for 2004. We will be bidding lump sum projects again in 2005 based on the difference between what is budgeted for 2005 tree trimming and the 2005 hourly bid amount of \$188,720.00.

### UTILITY BOARD ACTION REQUESTED:

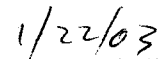
It is recommended that the Utility Board approve a two year contract agreement with Asplundh Tree Expert Co. for hourly tree trimming services not to exceed \$175,138.00 in 2004 and \$188,720.00 in 2005, with the 2005 expenditure subject to Common Council approval of the 2005 electric utility budget.

It is recommended that the Utility Board approve a contract agreement with Hathaway Tree Service Inc. for lump sum tree trimming for drawing 402C, 402D, 611, & 902 in an amount not to exceed \$95,981.00.

Reviewed 1-22-04 WMP



General Manager



Date

**BID OPENING - LINE CLEARANCE TREE TRIMMING**

January 20, 2004 1:00 PM CST

<b>Lump Sum Work</b>	<b>Asplundh Tree Expert Co.</b>		<b>Hathaway Tree Service</b>	
Drawing 303	\$114,351.00		\$41,660.00	
Drawing 402C	\$70,776.00		<b>\$19,750.00</b>	
Drawing 402D	\$105,469.00		<b>\$30,160.00</b>	
Drawing 405	\$39,782.00		\$16,990.00	
Drawing 611	\$88,816.00		<b>\$29,111.00</b>	
Drawing 902	\$30,134.00		<b>\$16,960.00</b>	
<b>Total</b>	<b>\$449,328.00</b>		<b>\$154,631.00</b>	
Hourly rate for work in section	\$87.85		\$79.40	
<b>2 - Year Hourly Contract</b>				
Year 2004 hourly rate work	<b>\$175,138.00</b>		\$214,392.00	
Year 2005 hourly rate work	<b>\$188,720.00</b>		\$226,480.00	
<b>Total 2-year contract</b>	<b>\$363,858.00</b>		<b>\$440,872.00</b>	
Additional Trimmer 2004	<b>\$26.61</b>		\$36.65	
Additional Trimmer 2005	<b>\$27.74</b>		\$39.95	

BID PROPOSAL

Honorable Public Utility Board  
City of Rochester, Minnesota

Date January 19, 2004

Board Members:

The undersigned hereby proposes to furnish the following services in accordance with the attached Specifications and other Proposal Documents. Exceptions to the provisions of these Documents, if any, are attached to and made a part of this Bid Proposal.

**HOURLY LINE CLEARANCE TREE TRIMMING**

TREE CLEARING 115kV & 161kV TRANSMISSION LINES  
34.5kV SUB-TRANSMISSION LINE  
13.8kV DISTRIBUTION LINES (3 PHASE & 1 PHASE)  
600V SERVICE WIRE

11 Month Crew 2004 Contract Year  
Hourly Price

Tree Trimmer:	\$ 29.90 /Hr x 1880 Hrs =	\$ 56,212
Groundman:	\$ 22.95 /Hr x 1880 Hrs =	\$ 43,146
Aerial Device:	\$ 10.25 /Hr x 1880 Hrs =	\$ 19,270
Chipper:	\$ 2.25 /Hr x 1880 Hrs =	\$ 4,230

5 Month Crew 2004 Contract Year  
Hourly Price

Tree Trimmer:	\$ 29.90 /Hr x 800 Hrs =	\$ 23,920
Groundman:	\$ 22.95 /Hr x 800 Hrs =	\$ 18,360
Aerial Device:	\$ 10.25 /Hr x 800 Hrs =	\$ 8,200
Chipper:	\$ 2.25 /Hr x 800 Hrs =	\$ 1,800

Total Year 2004 Contract \$ 175,138

Additional Trimmer \$ 26.61 /Hr

12 Month Crew 2005 Contract Year  
Hourly Price

Tree Trimmer: \$ 31.22 /Hr x 2000 Hrs = \$ 62,440  
Groundman: \$ 23.68 /Hr x 2000 Hrs = \$ 47,360  
Aerial Device: \$ 10.25 /Hr x 2000 Hrs = \$ 20,500  
Chipper: \$ 2.25 /Hr x 2000 Hrs = \$ 4,500

5 Month Crew 2005 Contract Year  
Hourly Price

Tree Trimmer: \$ 31.22 /Hr x 800 Hrs = \$ 24,976  
Groundman: \$ 23.68 /Hr x 800 Hrs = \$ 18,944  
Aerial Device: \$ 10.25 /Hr x 800 Hrs = \$ 8,200  
Chipper: \$ 2.25 /Hr x 800 Hrs = \$ 1,800

Total Year 2005 Contract \$ 188,720

Additional Trimmer \$ 27.74 /Hr

SUMMARY

	Total Year 2004	Total Year 2005	Contract Total
Total Contract Amount	\$ <u>175,138</u>	+ \$ <u>188,720</u>	= \$ <u>363,858</u>


NOTE 1: The Bidder shall furnish one of the following for insurance verification purposes with the Bid Proposal:

- 1) A Certificate of Insurance stating policies, coverage limits, and term if an existing policy is in effect. or
- 2) A letter from the Bidder's insurance broker or agent stating the Bidder's ability to obtain the coverage stated in the specification, if awarded the contract.

Accompanying this Proposal is a Bid Bond payable to the City of Rochester in the amount of 5%, which is equal to five percent (5%) of the maximum estimated contract price. It is understood that this Proposal is submitted pursuant to the NOTICE TO BIDDERS, attached hereto, and the Undersigned hereby agrees to the terms and conditions thereof. The Undersigned warrants that this Proposal is submitted in good faith and without collusion or connection with any other person or persons bidding for the same work. **In the event that this Proposal is accepted, the Undersigned hereby agrees to enter into a legally executed contract document(s).**

BIDDER Asplundh Tree Expert Company  
8236 Arthur St NE, Ste G  
ADDRESS Spring Lake Park, MN 55432

PHONE NO. (763) 785-2300

BY   
Keith D. Erickson  
TITLE Manager

**AGREEMENT FOR HOURLY LINE CLEARANCE TREE TRIMMING**

TREE CLEARING 115kV & 161kV TRANSMISSION LINES  
34.5kV SUB-TRANSMISSION LINE  
13.8kV DISTRIBUTION LINES (3 PHASE & 1 PHASE)  
600V SERVICE WIRE

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 2004, by and between the City of Rochester, Minnesota, a Minnesota municipal corporation, acting through its Public Utility Board, hereinafter called "City", and \_\_\_\_\_, a \_\_\_\_\_ corporation, hereinafter called "Contractor".

WHEREAS, the City has solicited a proposal from the Contractor for hourly line clearance tree trimming services described in the specifications and contract documents.

WHEREAS, the City desires to engage the services of the Contractor according to the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the above premises and of the terms and conditions contained herein, the parties hereto agree as follows.

Article I. Scope of Services. The Contractor shall furnish all labor, materials, equipment and supervision for hourly line clearance tree trimming described in the specifications and contract documents.

Article II. Payment. The City agrees to pay the Contractor the sum of \$\_\_\_\_\_ for the services described herein, subject to the terms and conditions of payment described in the Contract Documents.

Article III. Term. The term of this agreement shall commence on the date of this Agreement and shall continue until completion and acceptance of the work by the City.

CONTRACTOR

By \_\_\_\_\_

Its \_\_\_\_\_

By \_\_\_\_\_

Its \_\_\_\_\_

CITY OF ROCHESTER

By \_\_\_\_\_  
Its Mayor

Attest \_\_\_\_\_  
Its City Clerk

Approved as to Form \_\_\_\_\_  
Its City Attorney

ROCHESTER PUBLIC UTILITIES

Reviewed by \_\_\_\_\_  
Its General Manager

BID PROPOSAL

Honorable Public Utility Board  
City of Rochester, Minnesota

Date 1/15/2004

Board Members:

The undersigned hereby proposes to furnish the following services in accordance with the attached Specifications and other Proposal Documents. Exceptions to the provisions of these Documents, if any, are attached to and made a part of this Bid Proposal.

**LUMP SUM LINE CLEARANCE TREE TRIMMING**

TREE CLEARING 115kV & 161kV TRANSMISSION LINES  
34.5kV SUB-TRANSMISSION LINE  
13.8kV DISTRIBUTION LINES (3 PHASE & 1 PHASE)  
600V SERVICE WIRE

<u>Trimming Section</u>	<u>Lump Sum Price</u>	<u>Hourly Rate for Additional Work in Section</u>
1. DRAWING 303	<u>41660.00</u>	<u>79<sup>40</sup></u>
2. DRAWING 402C	<u>19750.00</u>	<u>79<sup>40</sup></u>
3. DRAWING 402D	<u>30160.00</u>	<u>79<sup>40</sup></u>
4. DRAWING 405	<u>16990.00</u>	<u>79<sup>40</sup></u>
5. DRAWING 611	<u>29111.00</u>	<u>79<sup>40</sup></u>
5. DRAWING 902	<u>16960.00</u>	<u>79<sup>40</sup></u>
 TOTAL	 <u><u>154,631.00</u></u>	

NOTE 1: It is understood that the City of Rochester may elect to execute a contract with the lowest evaluated bidder of combinations of sections, or with the lowest evaluated bidder for all sections.

NOTE 2: The Bidder shall furnish one of the following for insurance verification purposes with the Bid Proposal:

- 1) A Certificate of Insurance stating policies, coverage limits, and term if an existing policy is in effect, or
- 2) A letter from the Bidder's insurance broker or agent stating the Bidder's ability to obtain the coverage stated in the specification, if awarded the contract.

This Bid Proposal is based on information obtained from an independent review of work scope and site conditions.

Accompanying this Proposal is a 5% of the bid payable to the City of Rochester in the amount of 5% Bid Bond, which is equal to five percent (5%) of the maximum estimated contract price. It is understood that this Proposal is submitted pursuant to the NOTICE TO BIDDERS, attached hereto, and the Undersigned hereby agrees to the terms and conditions thereof. The Undersigned warrants that this Proposal is submitted in good faith and without collusion or connection with any other person or persons bidding for the same work. In the event that this Proposal is accepted, the Undersigned hereby agrees to complete the work by July 31, 2004 after receipt of a signed Purchase Order and/or other legally executed contract document(s).

BIDDER Hathaway Tree Service, Inc.

ADDRESS 221 1st SW, Byron, MN 55920

PHONE NO. 507/282-4777

BY Richard A. Cordie

TITLE President

**AGREEMENT FOR LUMP SUM LINE CLEARANCE TREE TRIMMING**

TREE CLEARING 115kV & 161kV TRANSMISSION LINES  
34.5kV SUB-TRANSMISSION LINE  
13.8kV DISTRIBUTION LINES (3 PHASE & 1 PHASE)  
600V SERVICE WIRE

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WHEREAS, the City has solicited a proposal from the Contractor for lump sum line clearance tree trimming services described in the specifications and contract documents.

WHEREAS, the City desires to engage the services of the Contractor according to the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the above premises and of the terms and conditions contained herein, the parties hereto agree as follows.

Article I. Scope of Services. The Contractor shall furnish all labor, materials, equipment and supervision for line clearance tree trimming described in the specifications and contract documents.

Article II. Payment. The City agrees to pay the Contractor the sum of \$\_\_\_\_\_ for the services described herein, subject to the terms and conditions of payment described in the Contract Documents.

Article III. Term. The term of this agreement shall commence on the date of this Agreement and shall continue until completion and acceptance of the work by the City.

CONTRACTOR

By \_\_\_\_\_

Its \_\_\_\_\_

By \_\_\_\_\_

Its \_\_\_\_\_

CITY OF ROCHESTER

By \_\_\_\_\_  
Its Mayor

Attest \_\_\_\_\_  
Its City Clerk

Approved as to Form \_\_\_\_\_  
Its City Attorney

ROCHESTER PUBLIC UTILITIES

Reviewed by \_\_\_\_\_  
Its General Manager





## RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, that the Common Council of the said City is requested to approve a two-year contract agreement with Asplundh Tree Expert Co. and that the Common Council authorize the Mayor and the City Clerk to execute the agreement for

### HOURLY LINE CLEARANCE TREE TRIMMING (2004 AND 2005)

The amount of the contract agreement not to exceed ONE HUNDRED SEVENTY-FIVE THOUSAND ONE HUNDRED THIRTY-EIGHT AND 00/100 DOLLARS (\$175,138.00) in 2004 and ONE HUNDRED EIGHTY-EIGHT THOUSAND SEVEN HUNDRED TWENTY AND 00/100 DOLLARS (\$188,720.00) in 2005, with the 2005 expenditure subject to Common Council approval of the 2005 electric utility budget.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 27<sup>st</sup> day of January 2004.

President \_\_\_\_\_

Secretary \_\_\_\_\_



## RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, that the Common Council of the said City is requested to approve a contract agreement with Hathaway Tree Service Inc. and that the Common Council authorize the Mayor and the City Clerk to execute the agreement for

### LUMP-SUM LINE CLEARANCE TREE TRIMMING for 2004

The amount of the contract agreement to be NINETY-FIVE THOUSAND NINE HUNDRED EIGHTY-ONE AND 00/100 DOLLARS (\$95,981.00).

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 27<sup>st</sup> day of January 2004.

President \_\_\_\_\_

Secretary \_\_\_\_\_