

ROCHESTER PUBLIC UTILITIES  
BOARD MEETING MINUTES  
May 25, 2004

Members Present:     \* Mr. Hunziker, Mr. Utz, Mr. Landwehr, Ms. Parker, Mr. Jibben  
Absent:               None  
Also Present:         Mr. Adkins, City Attorney

Board President Landwehr called the meeting to order at 4:00 p.m.

1.     Mr. Utz moved to approve en bloc the minutes of the April 27, 2004 and May 20, 2004 meetings, seconded by Mr. Jibben.

All voting "AYE"

2.     Ms. Utz moved to approve the accounts payable report, seconded by Mr. Parker.

All voting "AYE"

3.     Mr. Landwehr opened the meeting for comments from the public. No one wished to be heard.

\* Mr. Hunziker entered the meeting at this time.

4.     The Board congratulated Mr. Dave Hoeft, Lead Plant Mechanic at the Silver Lake Power Plant, on his retirement and thanked him for his 24 years of service to RPU and the citizens of Rochester.
5.     Ms. Patty Hanson, RPU Residential Account Representative, presented information to the Board on a 2.59 kW photovoltaic (PV) system currently running and generating electricity at the home of Ray Bills and Coralee Grebe. Mr. Bills explained that the system was sized to meet his needs and that the installation took two days. RPU partnered with Innovative Power Systems (IPS) on the installation. A letter from IPS thanking RPU staff for their, "...*enthusiasm and willingness to embrace new technology...*" was distributed during the meeting. Mr. Bills will receive rebates from the state and RPU for the installation. The data from this project will be analyzed for three years to determine how RPU can best support customer needs, the environment, and our citizen owners. Data and results are available at [www.rpu.org](http://www.rpu.org) and updated frequently. Mr. Koshire informed the Board that there was a standardized agreement for the board to approve. Mr. Hunziker moved to approve the contract, seconded by Mr. Jibben.

All voting "AYE"

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a contract agreement between Ray Bills and Coralee Grebe and the City of Rochester, acting by

and through its Rochester Public Utility Board, and to request that the Mayor and the City Clerk to execute the agreement for

Rochester Public Utilities Standard Contract for Cogeneration  
and Small Power Production Facilities Rated 0 to 100 kW.

6. Mr. Jibben moved to place on file the "Phase I Report on the Electric Utility Baseline Strategy for 2005 – 2030 Electric Infrastructure" presented to the Board at a public meeting held on April 27, 2004, seconded by Ms. Parker.

All voting "AYE"

The report is also available on RPU's Web site ([www.rpu.org](http://www.rpu.org)). It represents the first phase of an 18 month project that ends in June 2005.

7. The sole bid received for the forklift replacement at the RPU Service Center was discussed. Mr. Bill Cook, Supervisor of Environmental, GIS and Fleet, stated that bid packages were provided to five vendors. The one bid received meets the specification. Mr. Jibben moved to approve a purchase order agreement with Road Machinery & Supplies for a forklift, seconded by Mr. Utz.

All voting "AYE"

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a purchase order agreement with Road Machinery & Supplies, Savage, Minnesota for

Forklift Unit with Bucket and Hydraulic Disconnect Options.

The amount of the purchase order agreement to be NINETY-TWO THOUSAND TWO HUNDRED NINETY AND 00/100 DOLLARS (\$92,290.00) plus sales tax and Road Machinery & Supplies being lowest responsible bidder.

8. The proposed antenna agreement on the Saint Marys Water Tower with Nextel WIP Lease Corporation was discussed. Mr. Adkins, City Attorney, said the contract contained the same provisions we use with other cellular companies. Mr. Rovang, Senior Civil Engineer, stated that RPU uses a consistent approach with vendors. Mr. Utz moved to approve the agreement, seconded by Mr. Hunziker.

All voting "AYE"

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve the attached Site Agreement with Nextel WIP Lease Corp., d/b/a Nextel Partners, with 2004 rent of Eleven Thousand Nine Hundred Ninety Dollars (\$11,990.00), prorated

based on construction date, and to request that the Mayor and the City Clerk execute the Site Agreement and accompanying Memorandum of Agreement for


Installing Antennas and Appurtenant Equipment for a  
Wireless Communications Facility at the Saint Marys Water Tower SW

10. The General Manager provided the following report to the Board:
  - a. The legislative session has ended and no significant energy legislation was passed.
  - b. RPU is still having discussions with People's Cooperative Services on service territory matters. Recently, there was a hearing in Buffalo on service territory. Buffalo has 2,000 customers and the rural cooperative has 100,000 customers.
  - c. Staff is working on Phase 2 of the 18 month long-term power supply study. The consultant would like to meet with the Board sometime during July to discuss some of the options for this phase.
  - d. The Southern Minnesota Municipal Power Agency (SMMPA) has some large reserves and has hired a consultant to study the matter. The results of the study will be presented to the SMMPA Board shortly.
  - e. Mr. Hensel, Manager of Environment and Facilities, informed the Board that the draft checklist for Decorah Edge development was being reviewed by City Administration, Rochester Area Builders, various consulting communities, and other concerned parties. The issues of authority for the checklist as well as responsibility and cost still need to be resolved.
  - f. Two diesel gensets for the IBM site arrived today.
11. The management/financial reports were discussed.
12. Mr. Hunziker moved to adjourn the meeting, seconded by Mr. Utz.


All voting "AYE"

The meeting was adjourned at 5:10 p.m.

Submitted by:

  
Secretary

Approved by the Board:

  
Board President

6-29-04  
Date