

REVISED

FOR BOARD ACTION

Agenda Item # 4.a.

Meeting Date:

11/27/07

SUBJECT: Consideration of Bids
Purchase of Single Phase Residential Electric Meters for 2008

PREPARED BY: Dan Sturm, Supervisor of Technical Services

ITEM DESCRIPTION:

Bids for purchase of single phase residential electric meters in 2008 were received on November 16, 2007. Three bids were received (see the attached bid tabulation) of which Border States Electric was the low bidder with a bid of \$184,725.00 for 4,500 meters for 2008.

This is a 2008 budget item, normal and routine for essential stock materials. Approval of this purchase is being requested prior to the overall approval of the 2008 budget. This purchase order needs to be executed in a timely fashion to continue delivery of monthly shipments after the first of the year to avoid a shortage of material. This purchase will be from the anticipated 2008 Electric Metering Allocation Budget of \$260,000.00.

UTILITY BOARD ACTION REQUESTED:

Staff recommends the Utility Board accept the low bid and request the Common Council approve a one year purchase order with Border States Electric in the amount of \$184,725.00 for the purchase of residential electric meters for 2008.


General Manager

Nov 27, 2007
Date

Rochester Public Utilities

Bid Opening Electric Meter / ERT Assembly for 2008 delivery

Friday, 11/16/07 2:00 PM

	BSE	Burmeister	Hydro	Wesco	
Bid Bond	Y	Y	Y	NB	
2008	\$ 41.05	\$ 45.00	\$ 44.05		
Quoted Delivery	4-6 weeks	monthly	4 weeks		



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, that the Common Council of the said City is requested to approve a one year purchase order with Border States Electric for

Purchase of 4,500 Single Phase Residential Electric Meters in 2008

The amount of the contract agreement to be ONE-HUNDRED-EIGHTY-FOUR-THOUSAND-SEVEN-HUNDRED-TWENTY-FIVE AND 00/100 DOLLARS (\$184,725.00) and Border States Electric being lowest responsible bidder.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 27th day of November, 2007.

President

Secretary