

FOR BOARD ACTION

Agenda Item # 5.c.

Meeting Date:

1/23/13

SUBJECT:

Lump Sum Tree Trimming

PREPARED BY:

Mark Kotschevar – Director of Core Services

ITEM DESCRIPTION:

Two bids were opened on January 23, 2013 for a one year lump sum tree trimming work to be completed in 2013. Dr. Tree and Landscaping Service, Inc. failed to submit several required documents including a bid bond with their bid, warranting it unresponsive.

Wright Tree Service, Inc. submitted the only responsible bid for all drawings and meets the proposal requirements. In an effort to determine if the single bid submitted by Wright Tree Service, Inc. is competitive, we compared the average cost/tree trimmed on the bids received last year to Wright's average cost/tree trimmed bid this year. In 2012, the average cost/tree trimmed was \$180.29. For the two drawings we are proposing to award, the average cost/tree trimmed bid by Wright this year is \$160.32. Given this comparison we feel the bid submitted by Wright is a competitive price and are recommending the Board award drawings 801C and 905B to Wright Tree Service, Inc.

FOR CAPITAL PURCHASES/BIDS/MAJOR PROJECTS:

The 2013 operating budget includes \$264,000 for lump sum tree trimming services. We are proposing to exercise our right under the bid specification and award only drawings 801C and 905B for a total of \$236,946.

UTILITY BOARD ACTION REQUESTED:

Management recommends that the Utility Board approve a resolution approving the Lump Sum Tree Trimming Contract with Wright Tree Service Inc., for drawing 801C and 905B in the amount of \$236,946 and authorize the Mayor and City Clerk to execute the Agreement.


General Manager

1-24-13
Date

ROCHESTER PUBLIC UTILITIES

BID FORM**BID DUE DATE: January 23, 2013 10:00 AM Local Time****PROJECT:** City of Rochester, Rochester Public Utilities
Lump Sum Line Clearance Tree Trimming**FROM:** **Wright Tree Service, Inc.****ATTENTION:** Mona Hoeft, Buyer
mhoeft@rpu.org
507.280.1666

The undersigned agrees, if this bid is accepted, to enter into an agreement for the work described in this request for bid and any subsequent formal written changes, exclusive of any qualifications attached hereto, for the following firm lump sum price for the work, including freight F.O.B. jobsite, insurance, overhead, profit, etc.:

Pricing reflects addendums 1_through 1_.

Trimming Section	Description	Lump Sum Price (excluding taxes)	Hourly Rate for Additional Work
1	603 B & C	\$ 121,579.84	\$ 133.47
2	712D	\$ 261,767.60	\$ 133.47
3	801C	\$ 60,046.56	\$ 133.47
4	905B	\$ 176,899.44	\$ 133.47
5	911B & C	\$ 171,934.20	\$ 133.47

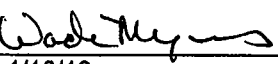
NOTE: It is understood that the City of Rochester may elect to execute multiple contracts with the lowest evaluated bidder of each section, or with the lowest evaluated bidder for all sections based on budget constraints.

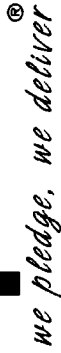
This bid is based on information obtained from an independent review of work scope and site conditions.

REQUIREMENTS SUMMARY

	Yes	No
Bidder has submitted required proofs of employee qualifications?	X	<input type="checkbox"/>
Bidder has submitted the Authorization of Signature form?	X	<input type="checkbox"/>
Bidder has submitted a Bid Bond?	X	<input type="checkbox"/>
Bidder is capable of providing performance and payment bonds as required?	X	<input type="checkbox"/>
Bidder agrees to complete a safety questionnaire prior to contract execution?	X	<input type="checkbox"/>

The undersigned agrees, if this Bid is accepted, to enter into a contract for the work described in this Request for Bid and any subsequent formal written changes, exclusive of any qualifications attached hereto.

Company Name:	Wright Tree Service, Inc.	Address:	5930 Grand Avenue
Phone:	515-277-6291	City/State/Zip	West Des Moines, IA 50266
Authorized Signature:		Email:	wmyers@wrighttree.com
Date:	1/18/13	Project Contact:	Wade Myers, Vice President



BID TABULATION

OPENING DATE: 1-23-13 10:00 am

C:\Users\kawils\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\8WEL1MV4\Bid Tab xlsm



RESOLUTION

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a contract agreement with Wright Tree Service, Inc. and to request the Mayor and the City Clerk to execute the agreement for

LUMP SUM TREE TRIMMING

The amount of the contract agreement to be TWO HUNDRED THIRTY-SIX NINE HUNDRED FORTY SIX THOUSAND AND 00/100 DOLLARS (\$236,946.00) and Wright Tree Service, Inc. being lowest responsible bidder.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 29th day of January, 2013.

President

Secretary