

ROCHESTER PUBLIC UTILITIES
BOARD MEETING MINUTES
September 27, 2011

Members Present: Mr. Williams, Mr. Reichert, Mr. Stahl and Mr. Browning
Absent: Mr. Hanson
Also Present: Mr. Adkins, City Attorney

Board President Williams called the meeting to order at 4:04 PM.

1. Mr. Stahl moved to approve the minutes of the August 30, 2011 meeting, seconded by Mr. Reichert.

All voting "AYE"

2. The payables report was reviewed. Mr. Stahl moved to approve the report, seconded by Mr. Reichert.

All voting "AYE"

3. Mr. Williams opened the meeting for comments from the public. No one signed up to speak. Mr. Williams welcomed three students from Winona State University's "Progressive Community Organizing" class who were visiting the meeting.

- 4.a. The bids for the installation of electric/communication vaults and duct at the Mayo Support Center were discussed. Mr. Stahl moved to waive the pricing error for item 9 for A&A Electric & Underground Construction, Inc., to accept their bid as corrected, and to approve a purchase order for the installation of vaults and duct, seconded by Mr. Reichert.

Three voting "AYE"
One Abstain (Mr. Browning)
Motion Carried

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to waive the pricing error for item 9 for A&A Electric & Underground Construction, Inc. as a minor irregularity of the bid;

BE IT FURTHER RESOLVED by the Board, to approve a purchase order agreement with A&A Electric & Underground Construction, Inc. for

Installation per the specification Installation of Electric/Communication Vaults
and Duct, Mayo Support Center Service, Douglas Trail Phase.

The amount of the purchase order agreement to be SEVENTY-SEVEN THOUSAND SIX HUNDRED TWENTY-FIVE AND 00/100 DOLLARS (\$77,625.00) which includes the corrected bid amount and a 15% contingency of \$10,125.00, and A&A Electric &

Underground Construction, Inc. being lowest responsible bidder.

- 4.b. Mr. Reichert moved to approve pumping unit replacements for Municipal Wells #13 and #17, seconded by Mr. Browning.

All voting "AYE"

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve a purchase order agreement with Bergerson Caswell, Inc. for

REPLACEMENT OF PUMPING UNITS
Municipal Wells #13, #17

The amount of the purchase order agreement to be FIFTY-FIVE THOUSAND SEVENTY-FIVE AND 00/100 DOLLARS (\$55,075.00) and Bergerson Caswell, Inc. being lowest responsible bidder.

- 4.c. The repair required for the Willow Main Level Reservoir was discussed with the Board. It serves the southern portion of the main level service area. Mr. Reichert moved to approve a purchase order agreement with Engineering America of Oakdale, Minnesota, seconded by Mr. Stahl.

All voting "AYE"

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve Willow Reservoir Repair, and to enter into a purchase order agreement with Engineering America, of Oakdale, Minnesota, for

Willow Main Level Reservoir Repair Project

The amount of the purchase order contract to be NINETY-NINE-THOUSAND-FIVE-HUNDRED and NO/100 DOLLARS (\$99,500.00).

- 4.d. Mr. Rovang, Senior Civil Engineer, discussed the 9th Street NW watermain replacement project with the Board. He said that quotations for the project would not be received until September 28 and that the project could not wait until the October Board meeting for approval due to weather conditions. He said staff is using the standard contract and that the Public Works Department prepared the specifications. Mr. Adkins said that the Board could approve the project, but that if there was a problem with the bids, staff could not approve any bid irregularities, and the item would have to come back to the Board for approval at their October meeting. Mr. Stahl asked why the item was just coming to the Board. Mr. Rovang said staff has been evaluating the watermain breaks. Mr. Reichert moved to approve entering into a contract agreement with the contractor submitting the low quotation, seconded by Mr. Stahl.

All voting "AYE"

BE IT RESOLVED by the Public Utility Board of the City of Rochester, Minnesota, to approve entering into a contract agreement with the contractor submitting the low quotation for the following project, and request the Mayor and the City Clerk to execute the contract for

8" Watermain Replacement - 9th ST NW from 11th Ave NW to 12th Ave NW

at a project cost not-to-exceed SEVENTY-THOUSAND AND 00/100 DOLLARS (\$70,000.00).

5. Mr. Benson, RPU Communications Coordinator, discussed the activities planned for Public Power Week with the Board. An open house will be held on Saturday, October 8 from 10:00 a.m. to 2:00 p.m. at Cascade Meadows Wetlands & Environmental Science Center, 2900 19th Street NW. Mr. Stahl moved to approve a resolution proclaiming October 2 – 8, 2011 as Public Power Week, seconded by Mr. Reichert.

All voting "AYE"

**PROCLAMATION RECOGNIZING PUBLIC POWER WEEK, OCTOBER 2-8, 2011:
ROCHESTER PUBLIC UTILITIES HELPS OUR COMMUNITY IN POWERFUL
WAYS**

WHEREAS, we, the citizens of Rochester, place high value on local control over community services and therefore have chosen to operate a community-owned, locally controlled, not-for-profit electric utility and, as consumers and owners of our electric utility, have a direct say in utility operations and policies; and

WHEREAS, Rochester Public Utilities provides our homes, businesses, farms, social service, and local government agencies with reliable, efficient, and cost-effective electricity employing sound business practices designed to ensure the best possible service at not-for-profit rates; and

WHEREAS, Rochester Public Utilities is a valuable community asset that contributes substantially to the well-being of local citizens through energy efficiency, customer service, environmental protection, economic development, and safety awareness; and

WHEREAS, Rochester Public Utilities is a dependable and trustworthy institution whose local operation provides many consumer protections and continues to make our community a better place in which to live and work, as well as contributes to protecting the global environment;

NOW, THEREFORE BE IT RESOLVED: that Rochester Public Utilities will continue to work to bring lower-cost, safe, reliable electricity to community homes and businesses just as it has since 1894, the year when the utility was created to serve all the citizens of Rochester; and

BE IT FURTHER RESOLVED: that the week of October 2-8 be designated the 25th annual Public Power Week in order to honor Rochester Public Utilities for its contributions to the community and to make its consumer-owners, policy makers, and employees more aware of its contributions to their well-being and how it makes their lives powerful; and

BE IT FURTHER RESOLVED: that our community joins hands with more than 2,000 other public power systems in the United States in this celebration of public power and recognition that Rochester Public Utilities is good for consumers, business, the community, and the nation.

Passed by the Public Utility Board of the City of Rochester, Minnesota, this 27th day of September, 2011.

- 6. The proposed Board meeting dates for 2012 were discussed. Mr. Browning moved to approve the schedule and directed staff to post it on RPU’s web site and the City Calendar for the public, seconded by Mr. Stahl.

All voting “AYE”

- 7. The General Manager provided the following report to the Board:
 - a. The CapX2020 route is being reviewed by the Public Utilities Commission.
 - b. The Southern Minnesota Municipal Power Agency will hold its annual meeting on October 13 – 14, 2011 at the Sofitel Minneapolis.
 - c. Ms. Hanson, Manager of Marketing & External Affairs, informed the Board that the launch of “RPU Plugged-In” was very successful and that customers liked the layout.

- 8. The management and financial reports were discussed.

- 9. Mr. Browning moved to adjourn the meeting, seconded by Mr. Reichert.

All voting “AYE”

The meeting adjourned at 4:45 p.m.

Submitted by:

Hatcher Wilson

Secretary

Approved by the Board:

Jerry Williams

Board President

10/25/11

Date